



LIBERIA ELECTRICITY CORPORATION

**P. O. BOX 165
MONROVIA, LIBERIA**

REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTANCY SERVICES FOR PROCUREMENT EXPERT FOR THE CLSG-RE AND LEEAP PROJECTS AT THE LIBERIA ELECTRICITY CORPORATION

Financing Agreement Reference: **ADF Loan No:2100150030093**
ADF (TSF) Loan No.:5900155005651

Project ID No.: **P-Z1-F00-045**

Issue Date: February 1, 2017

Closing Date: February 15, 2017

The Liberia Electricity Corporation has received financing from the GoL through the African Development Bank in various currencies towards the cost of the CLSG-RE Project and Liberia Energy Efficiency and Access Project (LEEAP) and intends to apply part of the proceeds of the on-lending to eligible payments under the contract for the recruitment of a Procurement Expert.

The consulting services (“the Services”) are the assignment to the position of Procurement Expert at the Liberia Electricity Corporation (LEC) for a period of one year. The Procurement Expert will lead the administration and management of procurement activities for LEC projects financed by the African Development Bank and train designated staff on procurement aspects. The tasks to be performed will include and not be limited to the following:

- ensure that all contracts financed in part or as a whole by the AfDB are procured in accordance with the relevant guidelines of the African Development Bank
- coordinate and arrange for the proper administration and management of contracts
- develop a communications and training plan and ensure adequate awareness of the procurement function in LEC as well as training and mentorship of designated LEC staff

The LEC now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

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- Master's Degree in relevant discipline e.g. Business, Law, Project Management, Public Administration, Engineering.
- minimum 10 years' experience in procurement, and contract management of which at least 5 years are in the public sector; at least 5 years in project procurement; and at least 5 years in international procurement;
- A professional qualification in procurement from reputable institutions like the Chartered Institute of Purchasing and supply (CIPS) U.K. or the Institute of Supply Management, (ISM) USA would be an added advantage.
- Must have good knowledge of procurement policies and procedures of multilateral financial institutions (e.g. the African Development Bank) and development co-operation agencies; as well as good knowledge of the institutional, technical, and commercial aspects of procurement;
- Demonstrable excellent communication skills both written and oral;
- Minimum of five (5 years' experience working with procurement procedures of the AfDB or multilateral financial institutions ;
- Experience with similar assignments in the Region or environments similar to that of Liberia
- Proven track record in working effectively within multidisciplinary teams.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's *"Rules and Procedures for the Use of Consultants"* May 2008, Revised July 2012, which is available on the Bank's website at <http://www.afdb.org>.

A Consultant will be selected in accordance with the Individual Consultant Selection (ICS) method set out in the Consultant Guidelines.

Applications; clearly marked **Procurement Expert- LEC**, must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 5PM Local Time, on **Wednesday, February 15, 2017**. Only short listed candidates will be contacted.

Liberia Electricity Corporation,
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